

**THE CHINESE UNIVERSITY OF HONG KONG**  
**CW Chu College**

**Guidelines on the Allocation of Hostel Places During Term Time**

*(Approved by the College Assembly of Fellows via Circular 006/2020 on 31 July 2020)*

1. The basic principle is:

Any CWC student should normally be entitled to hostel residence for four years counting from the date of first admission.

2. The figure of ‘four years’ should be reduced in the case of students admitted to a senior-year place or with advanced standing causing the normative period to be shortened. Such exceptions should be communicated in writing before admission.
3. For avoidance of doubt, **any gaps would still count as part of the four years**: a student would be regarded as having consumed the relevant part of the entitlement even if s/he, for example, (a) applies for and is granted a waiver of residence, or (b) is suspended from the College or the hostel for disciplinary reasons, or (c) takes leave of absence for any reason including internship.
4. Students may make applications to the Assembly of Fellows (AoF) for not counting any gaps, i.e., to defer the end of the entitlement period by an interval equal to the gap in residence. **Such applications should be made before the gap in residence, and will be approved only exceptionally.**
5. The following priority order on the allocation of hostel places is a guideline for reference:

<b>Hostel places guaranteed</b>	
A	Any registered CWC student who is (a) within four years from first admission and (b) within normative period.
B	Incoming exchange students assigned by OAL.
<b>Hostel places not guaranteed, but provided if available</b>	
C	Any CWC student not in Category A who (a) has resided in hostel for less than 8 terms and (b) is approved for a hostel place by the College.
D	Any CWC student not in Category A or C and is approved for a hostel place by the College.
E	(1) Additional incoming exchange students recommended by OAL. (2) Students from other Colleges or the Graduate School, on an <i>ad hoc</i> basis.

6. The order of priority for allocating hostel places should follow the Table in paragraph 5, and the Warden shall (i) decide on relative priority within each category, and (ii) where necessary recommend to the AoF any cases that merit exceptions to these guidelines.
7. The College will determine the target intake of new students each year after reserving enough places for students in category A and B; students in category C, D and E will not take precedence over admission of new students.
8. Notwithstanding the general provisions stated above, any special measures required for public health or safety reasons, such as social distancing during COVID-19, will take priority, and the hostel may need to be closed or its accommodation reduced.